

**MARINet Board Meeting**  
**November 15, 2001**  
**Marin County Civic Center**

Present: Carol Starr, Chair, Marin County Free Library; Cathy Blumberg, Mill Valley Public Library; Mary Richardson, Sausalito Public Library; Sara Loyster, San Anselmo Public Library; Frances Gordon, Larkspur Public Library; Deborah Mazzolini, Belvedere-Tiburon Library; Deb Moehrke, MARINet System Administrator  
Absent: Vaughn Stratford, San Rafael Public Library

I. Public Comment Period

No public in attendance

II. Introduction of any guests.

No guest present

III. Approval of Minutes

After discussion, a motion was made (Mazzolini/Blumberg) to approve the minutes. All were in favor.

IV. Announcements

Mary Richardson informed the Board that the Sausalito Public Library received a grant from the State in the amount of \$2,500 for retrospective conversion.

Cathy Blumberg informed the Board that the Mill Valley Public Library had received the same grant in the amount of \$2,500.

Carol Starr informed the Board that the Marin County Library would be applying for the same grant.

Deborah Mazzolini informed the Board that the Belvedere-Tiburon Library had submitted a retrospective conversion grant to fund the costs of inputting the Phillips Library California collection into the MARINet database.

Mary Richards discussed the email problems that Sausalito has had sending and receiving to marin.org addresses. The city has a new technology consultant who is aware of the problem and is working to correct it.

Sara Loyster announced that the San Anselmo Town Council voted approval of opening the library five additional hours per week. The library will open at 10:00 A.M. instead of 10:30 in the morning. New hours are: Monday & Wednesday, 10am - 9pm; Tuesday & Thursday, 10am-6pm; Friday and Saturday, 10am - 5pm; Sundays, closed.

Deborah Mazzolini announced the publication of the Belvedere-Tiburon Library's heritage book "First a Dream: A Community Builds a Library".

Sara Loyster informed the Board that San Anselmo will be closed December 31.

Mary Richardson informed the Board that Sausalito will be closed on Xmas Eve.

V. Additions to the Agenda

Sara Loyster asked that two items be added to the agenda: Discussion of full text newspapers online relative to NBCLS negotiations for Newsbank and a discussion inputting and using patron email addresses for overdues and holds. Both items were put under new business (D & E respectively)

Mary Richardson asked that a discussion of inputting Netlibrary records into the MARINet database be included. That item was also put under new business (F).

## VI. Old Business

### A. Bibliographic Standards Committee goals

A memo restating Bibliographic Committee goals for this year was distributed. Deb Moehrke also distributed the charges and goals for the Circulation Standards Committee and the Public Services Committee.

### B. System Administrator's Report

1. Budget submission from new CPA Becky Eastman provides line item detail and creates separate line items for revenue from the city libraries and revenue from the County library. Deb Moehrke informed the Board that she will ask the CPA to break out revenue and expenditures for agency 713 which tracks purchases made on behalf of member libraries from the revenue and expenditure report for Agency 711, our regular operating funds.. The Board restated that working with an outside accountant provides a check and balance review for MARINet.

2. Deb Moehrke informed the Board that our insurance rates may rise and that acts of terrorism probably will be excluded in our policy when it comes up for renewal.

3. Two additional MilCirc training sessions have been scheduled for December 11 and 14. Two MilCirc trainings have also been scheduled for Reference Staff on December 18 and 21.

4. Phil Youngholm has conducted 15 training sessions at which 137 people have been in attendance, 74 of them at MilCirc training.

5. Deb is working on deleting long overdue items. 4,000 to 5,000 were done for the City libraries. She intends to do this task annually in the future.

6. A meeting was scheduled for Thursday, January 31, from 9am - 12 noon for the MARINet Board and key staff to discuss coding in patron records focusing on what statistics libraries want and analyzing coding of the patron records to provide that information.

## VII. New Business

### A. Additional user licenses for San Rafael

Deb Moehrke questioned the need to always bring this item before the Board each time a member wanted to purchase additional licenses. A motion was made (Sara Loyster/Mary Richardson) to allow additional user licenses to be purchased without Board approval. All were in favor.

### B. Change in BIP subscription

III will only give MARINet access to Books-in-Print for three more months. Deb is checking into other means of acquiring the online subscription. It was suggested that Deb contact Joe Cochran at NBCLS and ask if he is willing to negotiate for that license.

### C. Purging patron records that haven't been active in 3 years

After discussion, a motion was made (Deborah Mazzolini/Sara Loyster) that MARINet purge all patron records that have not been used in 3 years and that owe \$10 or less. All were in favor.

### D. Full text newspapers database options

In general, MARINet libraries are interested in obtaining a database that provides full-text access to newspapers. Joe Cochran from NBCLS has negotiated with Newsbank and

ProQuest. Deb will let Joe know that MARINet libraries are interested in either Newsbank, ProQuest or both, depending on the cost and copyright limitations.

E. Email addresses in patron records

Sara Loyster asked Deb to clarify how this would be implemented and what the impact would be on member libraries. Deb said that the system would automatically send out notices to patrons. The only impact on member libraries would be dealing with notices that bounced back from inaccessible email addresses. Notifying patrons through email is one option. Telephone notification and regular mail, as currently done, would also be used. This service is available in the new Millennium package that MARINet is purchasing. Deb Moehrke asked that Board members sign the resolution authorizing this purchase as voted at last month's Board meeting.

F. Netlibrary

Cathy Blumberg reported that the Golden Gateway Library Network is willing to work with MARINet to add the Netlibrary titles owned by member libraries to the database. GGLN representative Roberto Esteves has volunteered to attend a Board meeting to make a presentation on Netlibrary and discuss the bibliographic information aspects of loading the records. If MARINet purchased as a consortium the cost would be \$7,500 for access to more than 3,000 titles. This is well under the current cost of \$3,000 per library. The Board decided to invite Roberto to attend the next Director's meeting on December 20.

VII. Additional items

A. Carol Starr asked if the Board of Directors was interested in participating in the InnReach grant known as Link + and could attend a meeting in Alameda County on November 28. After discussion, the Board came to the conclusion that we may be interested in the future but would not participate at this time.

B. The Board decided that meetings in 2002 would take place on the third Thursday of the month.

IX. Adjournment

The meeting was adjourned at 11:30.

Respectively submitted,  
Deborah Mazzolini