

MARINet Governing Board – Minutes

June 17, 2021 Online Meeting

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Present: Debbie Mazzolini BET, Abbot Chambers SAU, Anji Brenner MVY, Henry Bankhead SRPL, Linda Kenton (Chair) SAN, Gary Gorka DUC, Franklin Escobedo LRK, Jessica Trenary MNET, Chantel Walker MCFL, Sarah Frye COM, Raemona Little-Taylor MCFL, Dan McMahon MNET (minutes)

Guests: none

Meeting called to order at 9:05 a.m.

Approval of minutes for May 17, Yes: AC, AB, HB, LK, GG, FE, CW, SF, DM, No: none. Minutes approved.

Old Business:

Reopening Working Group:

There was a meeting of the Reopening Working Group this month. Their first question to consider is, where can we align? The libraries align as much as possible, but we mostly have to do our own thing as we report to different people. The Group suggests they should continue to meet for a while, to continue discussing these issues. Where can libraries come together and where do they have to focus on working for their communities? This is a good future discussion item or retreat topic. It can be a transitional working group. The Reopening Group concurs to keep meeting, and to come back to the full Board with a more defined mission.

- Larkspur: Things are the same as last month, short on staff, masks required. A new clerk is being trained now, and they are hiring a librarian, for probable start at the end of July. Just a reminder, lots of little kids come in, to a very small space.
- Mill Valley: They are bringing back all the furniture tomorrow. Masks are required for non-vaccinated folks, though they will encourage all to continue wearing them.
- Sausalito: Also status quo from last month. Sausalito has a new city manager. The Union would like the public to keep wearing masks and practicing distancing.
- Bel Tib: It's topsy-turvy right now, with bookshelves unscrewed from the floor. They are continuing curbside service only, but are also putting half a dozen carts of books out for people to choose from.
- San Rafael: All libraries are open for browsing since June 1. Masks are voluntary. Marin County is over 80 percent vaccinated.
- Marin County: They are relying on the honor system on masking. There have been no reports of issues, most people are wearing masks.
- College of Marin: The library is requiring masks. They may have a few more classes on campus Fall semester, but mostly continuing for remote learning as planned.
- Dominican: The Fall plan is for trying to get back to a fully open campus. Students will be required to be vaccinated.
- San Anselmo: They've brought back some of the chairs, but not all. This forces social distancing. The front door is now open, with no capacity or time limit on library visits.

Delivery RFP:

We had 3 responses, from Sprint, Modern Express and Unity Courier. Sprint and Modern Express were within a few dollars of each other. Unity is lower, but said they'd outsource the delivery. The Delivery RFP Group felt we should stick with Sprint for one more year, but continue exploring the idea of bringing the delivery in-house. They would like to continue as a task force for a bit and explore this issue. Jessica is checking on adding Saturday for Larkspur and Mill Valley as part of the County's Saturday delivery, which will work as long as MCFL is using Sprint. Marin County Free Library did their RFP for couriers this week, and is aiming for mid to late July to select a courier. For MARINet, 3 bookdrops will be picked up, three times a week, on Mon., Weds, and Friday. Motion made to accept this recommendation and group will continue to explore in-house: AB moves, HB seconds. AC AB FE GG DM HB CW SF LK in favor. The chair says kudos are due to Jessica Trenary for her work on this project, and for her communications with the working group.

Format of future board meetings:

Henry is chair next year. Is there interest in continuing in virtual format, hybrid or in-person? How would hybrid work? It's acknowledged to be difficult, maybe just have in-person meetings twice a year or quarterly. Hybrid meetings hard to pull off. Fully virtual meetings provide more transparency for the public and efficiency for members, so that's workable. Special meetings or the retreat can take place in person. Just meeting for a meal in a restaurant would be good as a social occasion. San Rafael will send out Zoom links for next year's meetings. Linda does webinars, you have to invite participants for each meeting, but it's better for public access. Abbot says we need to give thanks to Linda for being chair for this year, Chantel concurs, she held the Board together through a weird year.

RFID report:

- The recommendation from Bibliotheca is to order all the workstations at the same time. Tags and workstations will be around \$260k to \$267k. We would rent the encoding stations. This will use up half the MCFL funds, then we will look at the sorter for TEC, for which we had a quote of \$260k 4 years ago.
- A 2 person team can tag 300 items an hour, so total hours to tag all collections should be about 6,500 hours. You only get that rate if people doing the tagging are not stopping to help the patrons at same time. There are choices of how to tag, individual libraries could outsource theirs, or we do it all together. Libraries can also just tag everything circulating. Backstage can do just project management for \$25k, training the staff, checking in. We still have to rent the encoding carts and supply the staff. Next level, Backstage provides project manager, (Lite) 30 weeks, \$150k plus ten staff. Clear start and finish. Fully outsource, \$383k.
- What's the general timetable? AMH will take quite a while to get once we select and order it, so there is no special hurry. Winter break? Again, nobody at the table knows of anyone who outsourced all their tagging. It's better to have tagged collection with no sorters yet than sorters with no tagging yet.
- We should get all the new materials tagged ASAP, how does that work? Vendors should generally be familiar with this, as B&T and Ingram would reach out to Bibliotheca. Jessica sent out the info on how to connect the vendors last week. Everyone can get that process rolling right now. How much do vendors charge for tags? Brodart charges 40 to 60 cents per item. B&T charges less than \$2 per item.
- We could be looking at 25% weeding before tagging at some libraires. What level of tagging should we have, and how do we fund it? Henry proposes tagging circulating stuff first, and keeping the expertise in-house. MCFL is planning the use of contingent hire staff, could we use

a group that would go from library to library? It would require the weeding be done first, that's a problem. Anji would be interested in the initial consultation to get us started, and get an initial overview.

- Smaller libraries are not planning to use extra hire. It'll get done when it gets done. The rental encoding stations are doing what the staff stations can do, they're just faster, as they can be wheeled into the stacks. You could save money by bringing the books to the encoding instead, say in a room borrowed for the purpose.
- Henry thinks the rental carts are not necessary. We can make up internal carts with a laptop and pad.
- We've ordered one of each of the workstations (pads), which should be here soon, and we can start to test and see what works for encoding. The rental stations are more ergonomic, better for larger libraries.
- AMH (Automated Materials Handling, or "sorters") will be a separate RFP. MCFL and SRPL are interested in sorters.
- Bel Tib is weeding and will have lots of their collection in boxes in storage? What's the timeline for starting tagging? The answer is that everyone should start with weeding, and with having vendors tag new items.
- We do need to coordinate how we're marking items that are tagged. Or do we need to do that at all?
- Staff in all meetings and trainings are asking about RFID, we'll need a communications component.
- Next step: Jessica will reach out to the RFID Group and get workstation numbers for the big order. Since MCFL is ordering so many, they need to see the pads and decide.
- Dan will include the financial data in the next month's systems report, showing anticipated costs versus the financial assets we have.

DRWG proposal on patron types:

The Digital Resources Working Group is proposing to combine out-of-county and in-county patron types, to simplify online access for existing cardholders. An analysis shows that this would cost about \$21,000 per year more for Overdrive content for increased demand. This is not intended to open Kanopy and Hoopla access for non-Marin residents if libraries don't want that, as the Kanopy and Hoopla accounts are not maintained through MARINet, and use authentication methods which can discern Residence Code and Res Detail fields in the patron record. (Overdrive has bought Kanopy, but they are maintained as separate portals with different payment models at this time.) Libraries should look to their Kanopy and Hoopla authentication methods. Otherwise, this proposal would remove patron types 52, 53, and 12 through 18 if each library wants to do that. Larkspur moves to accept the proposal, San Rafael seconds, Yes votes are HB FE CW AC DM GG SF AB LK, No votes are none. Proposal approved.

The Circulation Working Group (CWG) has a proposal on patron blocks, to set them to a new level above the old \$10 limit. For now, the Board is extending the current temporary level of \$100 for a couple months so this can be considered.

Equity discussion: It was very busy this month at Larkspur, so Franklin will take this up next month. He did lead a short discussion on what libraries are doing for pride month. Flags and proclamations are almost universal. A couple libraries are doing book displays and special storyhours.

Topics for future agenda:

- patron block item
- RFID
- Reopening conversation
- Digital Marin, formal response to their proposals
- The last year of operations, what would you do differently?
- Should we be in NorthNet or PLP?

Send any topics that come up to Henry now.

Announcements:

- Bel Tib: Debbie is going to retire at the end of the year. The library expansion should be complete or almost so at that point. She's offering a walkthrough of the expansion, in general at 3:30 p.m. any afternoon.
- Larkspur: At the Virtual ALA Conference, Franklin became President-elect of YALSA. He's looking forward to the Mid-Winter Conference in San Antonio in January.
- At the NLS meeting yesterday, it was lamented that there was no time for breakout sessions. (Roll call voting takes too long with this large group.) They didn't get to discussions on how we coped with this last year, so we should or can do that here locally.
- At the State Library meeting, they raised questions about the new FCC guidelines for WiFi Projects, in particular questions about the requirement for filtering, and the 10 year retention of grant related documents.
- San Rafael: The library is hiring 5 new staff members.
- Mill Valley: Would the Marin Libraries be a better fit for PLP instead of NorthNet.? Next month.
- San Anselmo: The library is advertising for a fulltime Library Assistant.






Meeting adjourned at 11:03 a.m.

Minutes written by Dan McMahon, completed 7/7/21

RFID Update

July 2021

What's been ordered?

	Bibliotheca RFID tag square Enough RFID tags for current collection (minus DUC) + 10% extra	450 rolls (of 2,000 tags each) * \$184 = \$82,800
	Bibliotheca RFID tag fullDiscDVD Enough RFID DVD tags for current collection (minus DUC) + 10% extra Note: Media will have one tag on the case and one DVD tag on the last/only disc	250 rolls (of 500 tags each) * \$219= \$54,750
	RFID pad USB <ul style="list-style-type: none"> • Ideal for conversion/tagging and technical services use • Can connect to a laptop and take into stacks • Does not require power - uses USB connection • Reads RFID tags on items 8 inches above • Does not work well directly on metal desk or cart (phone book under it?) 	32 pads * \$499= \$15,968
	RFID pad shielded <ul style="list-style-type: none"> • Much bigger device, with lots of cords • Requires connection to power • Reads 12 inches above • Ideal for circulation staff use, circulation desk and self-check • Additional cost for self-check out interface software 	12 pads * \$610= \$7,320
	Encoding Carts See below for tentative encoding carts schedule. (You can encode with the RFID pads!)	7 carts * \$799= \$5,593
	+ Shipping	\$3,600
	Total	\$170,031

Why did we order 7 encoding carts?

Mill Valley is planning to outsource their tagging to Backstage. They require 5 carts for five weeks. Sausalito might outsource with Backstage too. San Rafael would like to get started ASAP. Bel-Tib would like to tag while they're closed. COM would like to tag while a majority of classes are remote for Fall Semester.

Using that info, I made this *very tentative* schedule. I am hesitant to put any dates down until we have more information from Bibliotheca, but these are some of the *earliest* dates I can imagine. The carts require a 3-month rental minimum. We could rent 7 carts for 3 months and then re-rent for 3 months as many as we need. In this schedule, I predict we return 5 carts and keep 2 for an additional 3 months.

TENTATIVE Dates	Cart 1	Cart 2	Cart 3	Cart 4	Cart 5	Cart 6	Cart 7
5-Sep Week 1	MVY	MVY	MVY	MVY	MVY	SRPL	SRPL
11-Sep Week 2	MVY	MVY	MVY	MVY	MVY	SRPL	SRPL
17-Sep Week 3	MVY	MVY	MVY	MVY	MVY	SRPL	SRPL
23-Sep Week 4	MVY	MVY	MVY	MVY	MVY	SRPL	SRPL
29-Sep Week 5	MVY	MVY	MVY	MVY	MVY	SRPL	SRPL
5-Oct Week 6	SAU	SAU	SAU	COM	COM	SRPL	SRPL
11-Oct Week 7	SAU	SAU	SAU	COM	COM	SRPL	SRPL
17-Oct Week 8	SAU	SAU	SAU	COM	COM	SRPL	SRPL
23-Oct Week 9	SAU	SAU	SAU	COM	COM	SRPL	SRPL
29-Oct Week 10	BET	BET	MCFL	COM	COM	SRPL	SRPL
4-Nov Week 11	BET	BET	MCFL	COM	COM	SAN	SAN
10-Nov Week 12	BET	BET	MCFL	MCFL	MCFL	SAN	SAN
16-Nov Week 13	BET	BET	MCFL	MCFL	MCFL	SAN	SAN
22-Nov Week 14	BET	BET	MCFL	MCFL	MCFL	SAN	SAN
28-Nov Week 15	BET	BET	MCFL	MCFL	MCFL	SAN	SAN
4-Dec Week 16	MCFL	MCFL	MCFL	MCFL	MCFL	MCFL	MCFL
10-Dec Week 17	MCFL	MCFL					
16-Dec Week 18	MCFL	MCFL					
22-Dec Week 19	MCFL	MCFL					
28-Dec Week 20	MCFL	MCFL					
3-Jan Week 21	MCFL	MCFL					
9-Jan Week 22	MCFL	MCFL					
15-Jan Week 23	MCFL	MCFL					

Question for the Board: Are there any major problems with this schedule? Again, the dates are a guess at this time. I need Bibliotheca to confirm the carts availability/shipping times. Can the libraries that are tagging dedicate 2 staff members for each cart for the number of weeks listed?

Why did we order that number of pads?

After testing the **USB pad**, I feel confident it will work well for encoding/tagging items. It also interacts with Sierra easily. For staff purposes, the pad seems fast and fairly easy to use. I ordered 32 of those pads so that staff can use them to encode and to check tags that are coming pre-processed from the book vendors.

Unfortunately, the **shielded pad** that Bibliotheca sent was defective. I could not test it after 2 calls with Bibliotheca, we determined the pad was faulty. The replacement shielded pad will not be here until early August.

In order to move the project ahead and give more staff the ability to test, I pulled the numbers way down, but still ordered 12 shielded pads for us. Because there are so many supply chain issues across all industries right now, I wanted to get the order in for enough pads for us to move forward. If a particularly library is not happy with the shielded pad for their circulation desk or self-checks, we can explore other options. Lori Ayre put me in touch with FE Technologies and they are sending me their version of the Circ Desk RFID reader to test. We can mix and match RFID pads from different vendors, if needed.

	USB pad	Shielded pad
BET	2	1
COM	3	1
DUC	1	1
LRK	2	1
MCFL	10	3
MVY	3	1
SAN	2	1
SAU	2	1
SRPL	5	2
MARINet	2	1 replacement coming

After we test the 12 shielded pads, if we like them, we can order more before we go live to patrons. Each library should start testing them as soon as they arrive.

What are the libraries RFID equipment needs?

Question for the Board: How should we handle RFID equipment needs? Some ideas:

1. MARINet puts out an RFQ for all RFID equipment – AMH at MCFL TEC, AMH at San Rafael, any RFID bookdrops, smart shelves, etc. across all of MARINet
2. MCFL and San Rafael work together on their RFQ for AMH, other libraries join if interested
3. MARINet schedules vendor presentations and each library works directly with vendors
4. Other options?

What else should the Board be thinking about?

For future Board discussion (August meeting?):

1. Funding for equipment and service contracts
 - a. Even the pads have “yearly service contracts”, if we want them covered
 - b. Lori said to factor 12% in yearly service cost for the AMH
2. When the first library is ready to go live to patrons, can the other libraries commit to tagging/encoding all holds that are going to that library?

For example, if Mill Valley is completely tagged and their self-checks are working by October, can all other libraries agree to tag/encode any holds going to Mill Valley? Or will Mill Valley tag anything coming in the door? Or will Mill Valley wait to go “live” to patrons until other libraries are tagged too?

Proposal from the Bibliographic Standards Working Group to the MARINet Board of Directors

July, 2021

Proposed Change:

No longer repackage DVD sets and series into smaller sets. Instead leave DVD sets/series as packaged by the publisher and circulate them as complete sets.

Rationale:

A request was made by several libraries to change our policy about breaking up and repackaging DVD sets that are larger than 3 discs. Midwest Tapes, a primary media vendor, can provide shelf-ready processing, but won't break up sets. Larkspur and San Rafael have already adopted the practice of keeping sets whole and adding a separate volume record for the complete set. Volume records were implemented 10 years ago in order to allow for component parts of a set, or serial publications, to be assigned a volume statement. This allowed staff and patrons to place holds on a volume of a title, and no longer required placing item level holds. At the time, it was agreed that patrons would not watch a whole DVD season in one loan period (typically 7 days). The consensus amongst the BSWG members is that patron viewing behavior has changed since then. Patrons have gotten accustomed to streaming and prefer to have a whole series. BSWG members reviewed the issue with staff at their home libraries and voted to no longer split sets, and no longer use volume records for DVD sets moving forward. Following is a summary of feedback from MARINet member libraries:

SAN: Okay with keeping sets whole.

SRL: Have Midwest and are eager to change.

MVL: Checked with the Circulation Supervisor, and she has agreed it is a good idea. It would also save space on the shelves.

BET: Fine with the change, they already going in that direction to keep things together.

MCFL: County is for it, easier to place holds. Extend loan time for these?

SAU: Fine with it, we don't have TV series.

LRK: Have Midwest and are for it. Also saves space.

Dan: Circulation on discs is down 12% this year over last.

Some concerns will need to be addressed at the local level, or on a case by case basis:

1.Length of time DVDs check out and how this change impacts ease of access

BET is currently checking DVD sets out for 3 weeks. Other libraries will need to determine what works for their patrons and collections.

2. Retrospective repackaging

It isn't recommended that DVD sets be retrospectively repackaged, due to time and expense. Volume records and split packaging would remain in place for older sets. Libraries may choose to repackage an older series if it makes sense. For example, a season 3 comes out for a series and the library would like to rejoin seasons 1 and 2 into single packages. Any changes to our Volume Records policy will need to be updated in the MARINet Manual. We no longer break up large audiobook cd sets (manual has not been updated to reflect this). It is recommended that if a set comes split, there isn't a need to combine it. Add volume records for these.

The mobile app doesn't allow the patron to place item or volume holds. They either have to use the web or have staff facilitate their holds. Changing to single item records will allow patrons to place bib holds via the app.

MARINet Systems Report for July 2021

- Daniel McMahon and Jessica Trenary



LinkPlus Pricing 2021-22

We've gotten the bill for the public library LinkPlus contract for FY 21-22, and it's about \$66,000. There weren't as many extra funds to apply this year, but going through NorthNet is still saving us about \$25,000 this year against what we would have spent on our own. Over the life of the NorthNet contract we'll have saved about \$100,000, through both the group price from III and through application of extra funds like grants on their end.



RFID Update

RFID pads – Jessica received two pads from Bibliotheca – a USB pad and a shielded pad. The USB pad is set up to encode tags and to check-in and out using Sierra through a “staff connect widget.” Jessica is working on setting up Item API access, so that the pads work seamlessly with Sierra, without additional software. The shielded pad was defective and Jessica is waiting on a new shielded pad to test.

Site visits - Lori met with Bel-Tib, Mill Valley, and Sausalito staff to assess their space and help determine what, if any, additional RFID equipment could be useful to them. All three sites talked about the plausibility of RFID bookdrops, smart shelves and lockers.



Overdrive

Circulation

We're projected to have about 53,500 Overdrive circulations in July. Pre-pandemic we were averaging about 30,000 circulations a month, so we've seen a 75% increase in circulation that doesn't seem to be declining with libraries opening back up.



Sierra

Sierra 5.3 Upgrade:

The upgrade went very well, as we were able to self-upgrade for the first time ever. The new features in Sierra are simple ones, yet markedly useful, like displaying that patron holds are frozen by actually showing the word “frozen.”



Closing out FY21

We are waiting to hear about the Northgate install. Dave Cooper has an idea of which things in the network core should be replaced for another 5 year run, he's putting together a list for us.



Budget and Software Updates:

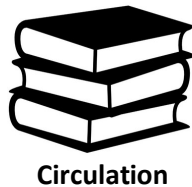
The end of each fiscal year brings a window of about six or seven weeks where we cannot get a precise read of our current finances, not until the previous fiscal year is closed out. We likely ended FY21 with another \$100k to the bottom line, plus the \$500k of MCFL's for the RFID project. Pandemic closures caused some expenses to be higher, but was clearly much more than offset for us by other expenses which were lower or zeroed out for the year. It is probably a good idea to return to the practice of putting a "carryover" into next year's budget, to assume that \$50k to \$75k is left from the previous year, to keep membership bills down.

Reserve fund (8025) balance 7/23/21:	\$417,076.96
FY22 Reserve contribution:	\$83,006.81
Prior Year Fund Balance 7/1/20	\$215,945.41
TOTAL:	\$716,029.18

MCFL Funds for RFID Project	\$500,000.00
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The only RFID expenses until now have been the consulting fees for Lori Ayre, \$3,200 now for 9 months, but we should be getting the first invoices this month for tags and pads from Bibliotheca. A resolution will be circulated this month to return the funds to the original accounts. Current balances are:

- 522510 (Contracts, Services) \$60,000
- 522410 (Office Exp/Software) \$160,000
- 545510 (Equipmnet) \$280,000



Notices:

Bills for long overdue items have settled down to around 300 a week. Most libraries are extending their calendar a bit, slowing the deletion of billed items to give patrons more time to try to find things.



CDTF - Collection Development Task Force (06/22/21): The group is continuing to explore what a shared leasing program could look like among some of the city libraries. MCFL currently leases and would like to continue their workflow solo, but the city libraries could coordinate on a small collection of the most popular titles to start. The next step is that Jessica will pull some figures to look at costs and work with the County to gather some information about the time commitments needed to order, receive, and discard/return the leased material.

DRWG (07/13/21): Overdrive was interested in feedback - mostly negative - about the new Libby update. Joey, Franklin and Serianna volunteered to meet with their designer to talk about the changes. Jessica reviewed the PType changes approved by the Board and notified the libraries that they'll need to make any authentication changes in the next month before MARINet rapid updates the Out of County

PTypes. The group asked for a trial to ProQuest's Historical Newspapers: Black Newspaper Collection. Jessica gave the group an update on the RFID project.

BSWG (07/22/21): The group discussed the volume record proposal for the Board. They talked about how that will change loan rules – each library will consider if they need to extend loan periods to accommodate multiple discs checking out (i.e. whole TV series). They also reiterated the problems they are having with the record loaders. Dan is aware and will prioritize. Jessica gave an RFID update.

CWG (07/08/21): Jessica outline the coming changes to the patron types that DRWG requested and the Board approved last month. Nothing will actually change until we hear back from libraries that they've adjusted their Kanopy and Hoopla authentication, as patron type changes may affect that. The CWG asked that patron card expiration reminders be turned back on. And they reminded MARINet staff of the discussion around renewing any library cards that have a recent circ active (last used) date. If we do this, it was agreed we should have an email that goes to the patron letting them know they've been renewed. There was a discussion of using claims returned in circulation, and agreement was reached about when to use that process and when to mark an item missing. The group was updated on the RFID project.

--- dtm/jet 7/26/21

MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

Board Resolution

July 29, 2021

Whereas: MARINet Libraries are implementing the use of RFID (Radio Frequency IDentification) tags on all circulating items, and will be installing RFID check-in and checkout equipment, in order to improve workflows and enhance the public user experience with a new generation of library technology;

And Whereas: Marin County Free Library provided \$500,000 to MARINet to begin this project in FY20-21, which was moved into objects within MARINet's budget as described in the MARINet Board Resolution of Feb. 18, 2021 and which funds are now in MARINet's prior year fund balance, being unspent during FY20-21;

And Whereas: This money needs to be recycled into the current budget to be used for the purposes originally intended in the Resolution of Feb. 18, 2021, and that these funds will likely be depleted during FY21-22, or we will repeat this authorization with any remainder in FY21-23;

Now therefore be it resolved:

The MARINet Governing Board authorizes staff to enlarge the budget categories (Munis objects) that are needed for this project, as listed below, and to draw the funds as they are used from the Prior Year Fund Balance:

- 522410 Office Expenses (Supplies) : \$160,000 (1.1 million RFID tags)
- 522510 Professional Services : \$60,000 (Programming of the tags, licenses, equipment rental)
- 540510: Equipment : \$280,000 (RFID workstations or "pads", sorters, related equip.)

Sausalito Public Library

Belvedere Tiburon Library

Mill Valley Public Library

Marin County Free Library

San Rafael Public Library

San Anselmo Public Library

Larkspur Public Library

Dominican University Library

College of Marin Library

MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

Board Resolution

July 29, 2021

The MARINet Governing Board approves buying a book drop, a Kingsley 60 S-Series model for installation at Tamalpais Junction, across from the Good Earth Natural Foods store. The Board directs that MARINet staff enlarge the budget object 540510 (Minor Equipment) with funds from Prior Year Fund Balance, sufficient to cover the actual cost of a bookdrop and the cost of shipping it to the MARINet Office in San Rafael for up to \$9,000.

Sausalito Public Library

Belvedere Tiburon Library

Mill Valley Public Library

Marin County Free Library

San Rafael Public Library

San Anselmo Public Library

Larkspur Public Library

Dominican University Library

College of Marin Library

MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

Board Resolution

July 29, 2021

Whereas:

MARINet's Joint Powers Agreement calls for the designation of a fiscal agent to assist the MARINet staff in carrying out the business of the MARINet Board;

Now therefore be it resolved:

That on this day July 29, 2020 the MARINet Board designates the County of Marin as the fiscal agent for MARINet for the fiscal year 2021-22.

Sausalito

Belvedere Tiburon

Mill Valley

Marin County

San Rafael

San Anselmo

Larkspur

Dominican University

College of Marin