

## MARINet Systems Report for November 2020

- Daniel McMahon and Jessica Trenary



### Sierra and Trainings/ Conferences

Of the 122,000 items checked out when libraries closed March 14, only 17,545 of them are still checked out on 11/16, or 14 percent.

We are still waiting on the Sierra 5.2 upgrade, but should be considering it for early December implementation. 5.3 is about to come out and we don't want to get 3 releases behind.

**Innovative Presentation on Vega** – Jessica attended a webinar about ILL's new Discovery product, now called Vega. Vega is a hard pivot from the discovery product they were supposed to launch, called "Inspire." We are very happy that Innovative made this change. Inspire was going to be a failure and, because they are our ILS, we want them to succeed and drive up competition in the discovery catalog area. Vega might actually do that.

It's 90% a copy of BiblioCommons - FRBerized results, mobile responsive site, modern user interface. We'll definitely keep an eye on it, but only has a couple features that we think are better than BiblioCommons (integrate LinkPlus results more, better volume record integration, sortable reading history), but has A LOT of things we currently have in BiblioCommons that are "coming in future releases." It's also only available to hosted sites – which excludes us at this time. One library is live, but the site definitely still needs work - <https://ferg.na.iiivega.com/>

**CALIFA Vendor Fair** - Jessica attended the virtual all-day CALIFA Vendor Fair. The format was excellent. There was a "main stage" where CALIFA did announcements and offered tech help. The vendors each had "rooms" that you could pop in and listen to a presentation (usually YouTube) and then ask questions via a text chat or switch to video chat. They also had a networking area, where you would be paired with another attendee via video chat for a few minutes. I would say overall my first "virtual" conference was very successful and I think it would be worthwhile to attend conferences in this format – especially since the price was right (free).

I saw vendor presentations from the usual players – BiblioBoard, BiblioCommons, BookBrowse, Communico, Gale, MyLibro, SimplyE, and Baker & Taylor. Probably the most interesting presentation was Paula from CALIFA talking about ENKI. They are working hard to make ENKI available via geolocation, so that if the patron is in CA, they would automatically

have access without needing authentication. This sounds super promising, especially for something like an ad on the Smart Train. I will get more information from Paula about this program.



### • Outages

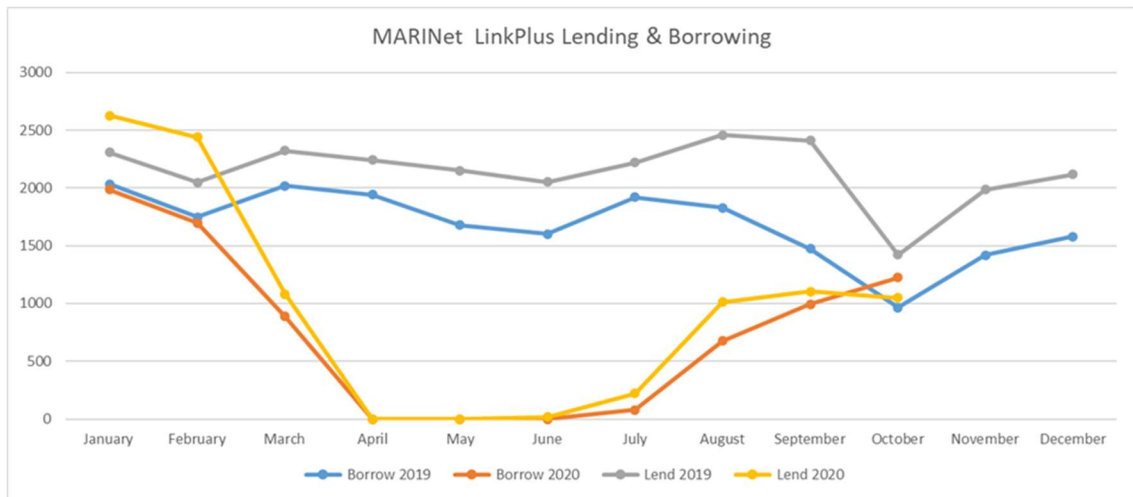
We had two more outages this month, one was a Cenic outage of all 5 of the AT&T sites (West Marin and Pickleweed) and one was just an outage at Tech Services and MARINet.

The AT&T outage was caused by the construction next door of a new Kaiser Medical Office Building (at 1650 Los Gamos Dr.) and is the second time in a year that this line was cut or disconnected in connection with the construction. We handled the outage ourselves, using the AT&T computerized help desk, and it took 1 ½ days to resolve.

The Tech Services outage came after a power shutdown in the building over the weekend. When power resumed, our main switch on the first floor had expired (at 10 years old) and while Marin IT loaned us a spare, MARINet supplied that switch and will purchase a replacement soon. (Est. \$2,000.)



Borrowing and lending of LinkPlus materials – even with the libraries closed to the public – is slowly returning to more normal levels. October is usually a slower month for LinkPlus. Last year we borrowed and lent about the same number of items as we did this year. This is surprising because a few of the “bigger” LinkPlus libraries are closed or just re-opening. It’s been interesting to see which programs patrons are dedicated to using, even if there are hurdles.





### **Security**

- **Hacking & Elections**

We did succeed in taking the old lists server offline before the election, by a few days. The intensity of hacking it was experiencing (mostly directed at the Communicate Pro email software) intensified up to the last days. The new server took a fair amount of time to get running, as we had added a lot of services to the old one over 6 years and everything needed to be migrated. The new server is more secure and we are working with Dave Cooper to use “geo-blocking” on our firewall to block the worst offenders for hacking. (Russia, China and Iran to start.)



### **Working Groups**

- **CWG (Oct. 29, 2020)**

The CWG discussed how to reopen safely and measures they are each putting in place. They talked about staff concerns and how to best help patrons safely. The group discussed the quarantine period for books. They shared some tips and plans to keep curbside pick-up running smoothly as the weather changes. MARINet shared updates on online card sign ups, due dates, patron expirations, power outages, Sierra upgrade, and the possible RFID project.

---dtm/jet 11/16/20

The DRWG recommends spending the cancelled EBSCO subscription funds of \$44,092 on Newsbank, Wall Street Journal and Overdrive.

## 1. Newsbank – \$16,000

Many libraries are cancelling print newspapers/magazines and it's unclear when patrons will have access to the print again.

Newsbank includes “image editions” of SF Chronicle and Marin IJ:



The subscription also includes:

<p><b>San Francisco Bay Area Collection</b></p> <ul style="list-style-type: none"> <li>• 111 full-text local news sources</li> <li>• Includes Marin Independent-Journal full-text from 2002-today</li> </ul>
<p><b>San Francisco Chronicle Integrated Collection</b></p> <ul style="list-style-type: none"> <li>• Full-text content from 1985-today</li> <li>• Web editions 2005-today</li> <li>• Image-editions from 2017-today</li> </ul>
<p><b>+ Marin Independent-Journal Integrated Collection</b></p> <ul style="list-style-type: none"> <li>• Production of the image-edition (same format as the San Francisco Chronicle) from date of invoice onwards</li> </ul>

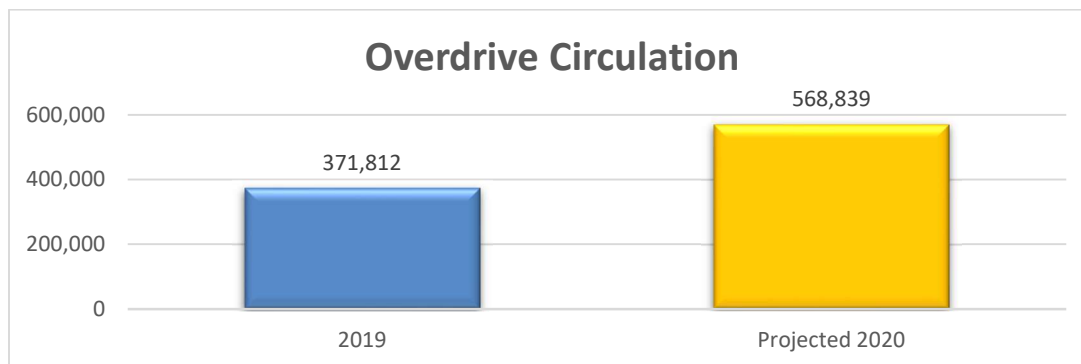
## 2. Wall Street Journal – \$6,300 (seven months prorated)

WSJ is offering remote subscriptions for the library. The pricing is \$50/month per branch. 18 branches x \$50 per month = \$900 per month. We can pro-rate this fiscal year and pay from December 1 to July 1, 2021.

If the subscription is successful, we can consider cancelling ProQuest Newsstand, which is primarily used (80%+) for WSJ access and save \$5,000, while giving patrons access to much more user-friendly format.

### 3. Overdrive – \$21,792

Overdrive is projected to have about 568,839 circulations in 2020 – a 53% increase over 2019. Circulation will have increased about 200,000 in one year.



Because the MARINet Overdrive budget for FY20-21 was created before the pandemic, it will not meet the new demand. Holds and checkouts have not shown any signs of decreasing since curbside pick-up has begun.

The yearly budget with the additional funds would be:

Category	Bi-monthly budget	Yearly budget
Bestsellers	\$883	\$21,192
Expiring Content	\$500	\$12,000
Holds over \$75	\$1,500	\$36,000
Holds \$50-\$74.99	\$2,100	\$50,400
Holds under \$50	\$1,300	\$31,200
Juvie/YA Holds	\$300	\$7,200
Skip The Line	\$75	\$1,800
TSWG + CSWG		\$10,000
<b>TOTAL BUDGET</b>		<b>\$169,792</b>

## **MARINet Board Meeting Minutes**

**September 17, 2020**

Online Meeting

9:00 a.m. to 11:30 a.m.

### **I. Public Comment Period**

Bill Hale addressed the Board.

### **II. Introduction of guests**

Bill Hale

### **III. Approval of minutes July 16, 2020**

Minutes approved by Henry. Franklin seconded. Unanimously approved by group.

### **IV. Old Business**

#### **A. Curbside Updates -- all**

Directors briefly discussed strategies for curbside service and changes to curbside hours.

#### **B. Reopening/redesigning services,**

Bonnie presented an update. Libraries are working from retail guidelines, state library guidelines and any stricter local guidelines.

Anji reported on reopening implementation plans. She brought up the need for resources for those looking for jobs, including computer services

Each library discussed their site specific-plans for reopening.

No public comment

#### **C. FY17 and FY18 refunds and PayPal**

D. Dan discussed the distribution of fines that were received via PayPal. Discussion will continue at the October meeting.

### **V. New Business**

#### **A. Universal Borrowing and E-Book Audio limits.**

The group discussed ideas about equity with regard to limits on e-books.

B. A presentation on Orange Boy metrics software will be held in September

### **VI. Standing Items for the agenda**

#### **A. System Administrator's report**

Dan discussed the contents of the report.

VII. Topics for future agenda

B, The topic of racial and equity issues was added as a standing item on the agenda. Sara Jones moved, Debbie seconded. The motion passed unanimously.

No public comment

C. Presentation on RFID by Lori Ayre

The remainder of the meeting was a presentation by Lori Ayre, Library Technology Consultant, on the various ways to implement RFID.

Minutes submitted by Gary Gorka, Dominican University of California

Draft Minutes  
MARINet Board Meeting  
Oct. 15, 2020  
Online Meeting

Present: Linda Kenton (San Anselmo); Abbot Chambers (Sausalito); Joey Della Santina (Bel-Tib); Henry Bankhead (San Rafael), Franklin Escobedo (Larkspur), Bonny White (MCFL) Sara Jones (MCFL); Sarah Frye, College of Marin.  
Dan McMahon, Systems Administrator

Meeting called to order at 9:02

Guests: Susan Andrade (City of San Rafael Library & Recreation)

- I. Public Comment Period  
Bill Hale requested that acronyms be defined so the public can understand them.
- II. Introduction of guests  
Susan Andrade (City of San Rafael Library & Recreation)
- III. Approval of minutes Sept. 17, 2020  
Minutes were not received in time to be posted with the agenda, so will need to be approved at the November meeting.
- IV. Old Business:

A. Reopening plan, updates:

*MCFL*: soft launch of public computer access next week to include one hour/per day reservations at selected libraries. Schedule will allow cleaning computers between use. Curbside offered simultaneously at some locations, but will depend on staffing.

*SRPL*: plans (no set launch date yet) to offer browsing of high interest items at Northgate location with help from MCFL. Will continue curbside services at Main Library and hoping to use Pickleweed for computing (separate area from Library).

*Sausalito*: will probably open browsing on a limited basis.

*San Anselmo*: Looking at 11/4 date to open up for browsing to a limited number of people by reservation, one day a week. This was the most requested service in response to a survey to patrons. No self-serve, staff will grab holds.

*Mill Valley*: plans to offer computer access outside, but no indoor access at this time.

*Larkspur*- looking at checking out computers with hotspots. Quarantining takes up a huge amount of their small space, staff resources would be stretched to offer additional services inside.

*Bel-Tib*: Looking at having a small collection of best sellers and computers available in the Founders Room. No date set. No plans for beyond that until spring 2021.

*COM*: sticking with curbside, online instruction, handing out more laptops/hotspots.

B. RFID, evaluate Lori's Report

Bankhead cautioned against getting lost in the details, and suggested a push to implement tagging. Can buy tags now and tag and explore how we use readers later.

Discussion: Sausalito: move forward now if funds available. Build on collaborative nature. Bel-Tib: ideal time since weeding for new space. COM: still in information gathering stage, likely interested. SA: doesn't want to leave funds on table. Mill Valley: concerns about the timing when staff already stretched, and budgets have been cut. Kenton recommends bringing in Circ Working Group, and developing standards for how to tag.

MARINet Breaks for earthquake drill.

C. Check In: quarantine procedures

(Henry Bankhead takes over as host)

Larkspur and Mill Valley at 7 days, everyone else at 4 days.

V. New Business:

a. PSPS Preparations:

Libraries that are connected to City Halls and/or have generators will remain open; other libraries will try to offer limited services where possible.

b. Retreat Planning: suggestions included inviting Greg Lucas, more equity focus, and universal borrowing, McMahon suggested a bit of reflection to assess if doing what we want. Input should go to the Chair. Retreat will be 1/21.

c. Equity Discussion as Standing Item:

Motion to add equity discussion as standing agenda item passed (AC/FE). Sara Jones proposed first meeting to discuss what will look like.

VI. Standing Items for the Agenda

a. System Administrator's Report; Curbside represents between 40-50% of circulation. McMahon will bring a resolution re: fines next month, they are not yet distributed. There are \$414K in reserves. McMahon is delaying an upgrade for now. We are currently 2 releases behind because circulation staff are already stressed, but would be good not to get further behind.

b. *Topics for Future Agenda*: 1: possibility of creating small task force to discuss collection development; 2: relook at working groups; 3: should MARINet office staff take minutes.

VII. Non-action Items: Hale wants copy of recording.

VIII. Skipped announcements.  
Meeting adjourned at 11:16

*Respectfully submitted by Anji Brenner.*

# MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

## Board Resolution

Nov. 19, 2020

### Whereas:

MARINet's Joint Powers Agreement calls for the designation of a fiscal agent to assist the MARINet staff in carrying out the business of the MARINet Board;

### Now therefore be it resolved:

That on this day Nov. 19, 2020 the MARINet Board designates the County of Marin as the fiscal agent for MARINet for the fiscal year 2020-21.

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Sausalito

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Belvedere Tiburon

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Mill Valley

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Marin County

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San Rafael

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San Anselmo

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Larkspur

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Dominican University

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College of Marin

# MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

## Board Resolution

Nov. 19, 2020

### Whereas:

Each budget year, MARINet puts a percentage (now 5%) of the total operating budget into the reserve, or Sinking Fund, 80258671;

### Now therefore be it resolved:

The MARINet Governing Board approves moving \$78,936.27 from the Operating Budget (80248671 Object 580110) to the Sinking Fund (80258671 480210) for FY 2020-21.

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Sausalito Public Library

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Belvedere Tiburon Library

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Mill Valley Public Library

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Marin County Free Library

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San Rafael Public Library

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San Anselmo Public Library

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Larkspur Public Library

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Dominican University Library

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College of Marin Library

# MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

## Board Resolution

Nov. 19, 2019

**Whereas:**

MARINet received a grant from NorthNet Library System this year for \$35,000 for purchasing more e-books and e-audiobooks for public use in the Overdrive platform;

**And Whereas:** This money has been deposited for the current fiscal year in our 462610 “Charges for Current Services” account;

**Now therefore be it resolved:**

That on this day Nov. 19, 2020 the MARINet Board directs the MARINet staff to transfer \$35,000 from the incoming funds object 462610 to object 522510 (Prof. Services, Contracts), and to expend this money on Overdrive content above and beyond our regular scheduled purchases.

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Sausalito

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Belvedere Tiburon

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San Rafael

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San Anselmo

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Larkspur

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Dominican University

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College of Marin

# MARINet

1600 Los Gatos Dr., Suite 190, San Rafael, CA 94903

## Board Resolution

Nov. 19, 2020

**Whereas:**

MARINet handles the LinkPlus annual subscription for 7 public libraries through NorthNet Library Systems (NLS), who bill us directly each year;

**And Whereas:** Last year we had a surprise \$40,000 reduction in our LinkPlus bill from NLS as a result of state grants being applied to the bill by NLS;

**And Whereas:** We planned on banking this \$40,000 and applying it to this year's bill to keep the overall cost of LinkPlus lower;

And Whereas: This year's bill is also \$20,000 lower than expected, so we only need to use \$20,000 from prior year fund balance to stay on budget;

**Now therefore be it resolved:**

That on this day Nov. 19, 2020 the MARINet Board directs the MARINet staff to add \$20,000 to the budget object 522510 (Contracts and Services), which will be covered by Prior Year Fund Balance; This amount will be applied to the current FY21 NorthNet invoice for LinkPlus;

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Sausalito

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