

MARINet Board Meeting Minutes (Draft)

August 20, 2020

Online Meeting

9:00 a.m. to 11:30 a.m.

Please join the meeting from your computer, tablet or smartphone.

<https://zoom.us/j/95279589968?pwd=c3FsWTN0TFc0RmZTUXUvVnNuelpTdz09&from=msft>

Meeting ID: 952 7958 9968 Passcode: 758906

One tap mobile +16699006833,,95279589968#,,,,,0#,,758906# US (San Jose)

+12532158782,,95279589968#,,,,,0#,,758906# US (Tacoma)

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US (Chicago) +1 929 436 2866 US (New York) +1 301 715 8592 US (Germantown)

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I. Public Comment Period

9:00

An opportunity for any citizen to address the MARINet Board on any MARINet matter.

Please limit statements to 3 minutes

Bill Hale addressed the Board.

II. Introduction of guests

9:05

Joey Della Santina, Bill Hale

III. Approval of minutes July 16, 2020

9:10

Minutes approved by Anji. Henry seconded. Approved by group.

IV. Old Business

A. Curbside Updates -- all

9:15

Directors mentioned strategies for curbside service and changes to curbside hours.

B. Reopening/redesigning services, TF Report, updates and plans

9:30

Anji presented findings from task force: providing both curbside indoor service concurrently; researching opening plans and protocols of other libraries; assigning staff to monitor capacity; not accepting payments in person; installing plexiglass dividers and practicing social distance requirements. Libraries are awaiting further direction from Marin Recovers.

C. RFID project – preliminary steps

9:40

Sarah Jones is pursuing support from the County. An RFID consultant will present to the Board in September. Henry, Sarah Jones, and Franklin discussed pros and cons of implementing an RFID system and automatic materials handling systems. Note: RFID tags are universal.

V. New Business

D. Recovered Fines from FY17-18, FY18-19

10:00

Dan mentioned ways to distribute recovered fines, encouraged libraries to set up electronic funds transfer (ETF).

E. Orange Boy (Sept. presentation)

10:10

A rep will present to the Board in September.

F. Universal Borrowing and E-Book/Audio limits

10:15

Henry mentioned the possibility of allowing electronic materials to be borrowed by MARINet cardholders who currently cannot check out electronic items.

G. Retreat planning: Topic is Equity

10:45

VI. Standing Items for the agenda

H. System Administrator's report

11:00

Dan discussed the contents of the Report.

I. Topics for future agenda

11:05

VII. Non-Action Items

11:10

No items were mentioned.

VIII. Announcements

11:15

MCFL is looking to provide learning centers/learning hubs.

Bel Tib and Bolinas are closed for curbside service today due to air quality.

Meeting adjourned at 11:38

Minutes submitted by Joey Della Santina, Belvedere Tiburon

All MARINet meetings are conducted in accessible locations. If you require accommodations to participate in this meeting, these may be requested by calling: (415) 473-6775 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

MARINet Consortium

1600 Los Gatos Dr., Suite 190, San Rafael CA 94903 <https://marinet.lib.ca.us>

Brown Act:

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Belvedere Tiburon Library

1501 Tiburon Boulevard, Tiburon, CA 94920

College of Marin

835 College Ave., Kentfield, CA 94904

Dominican University Library

50 Acacia Ave., San Rafael, CA 94901

Larkspur Public Library

400 Magnolia Avenue, Larkspur, CA 94939

Marin County Free Library

3501 Civic Center Drive, #414, San Rafael, CA 94903

Mill Valley Public Library

375 Throckmorton Avenue, Mill Valley, CA 94941

San Anselmo Public Library

110 Tunstead Avenue, San Anselmo, CA 94960

San Rafael Public Library

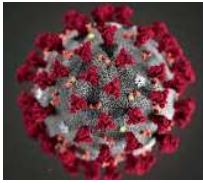
1100 E Street, San Rafael, CA 94901

Sausalito Public Library

420 Litho Street, Sausalito, CA 94965

MARINet Systems Report for September 2020

- Daniel McMahon and Jessica Trenary



Corona Virus

- **Due Dates**

Some libraries once again pushed due dates back for items checked out.

In August, physical item checkouts reached 53,122, almost reaching the level of Overdrive checkouts at 54,000. (Renewals were another 44,000 but were largely just from extending due dates.) Of the 122,000 items checked out when the libraries closed in March, 27,358 are still out. The number of holds being filled is back to normal levels or higher, and these now account for 90 percent of the items being checked out curbside.



Sierra

- **Notices**

Overdue notices and bills remain turned off. The libraries will need to agree to turn them on because they cannot be run on a library by library basis.

We are starting to think about our next Sierra upgrade, to version 5.2 once it's available.



CA State Library

- **Subscriptions**

CA State Library has made several subscriptions available to MARINet:

- ProQuest Academic
- CultureGrams
- eLibrary
- SIRS Issues Researcher and Discoverer
- ProQuest Research Companion
- School & Educators Complete
- Brainfuse's JobNow and VetNow



Overdrive

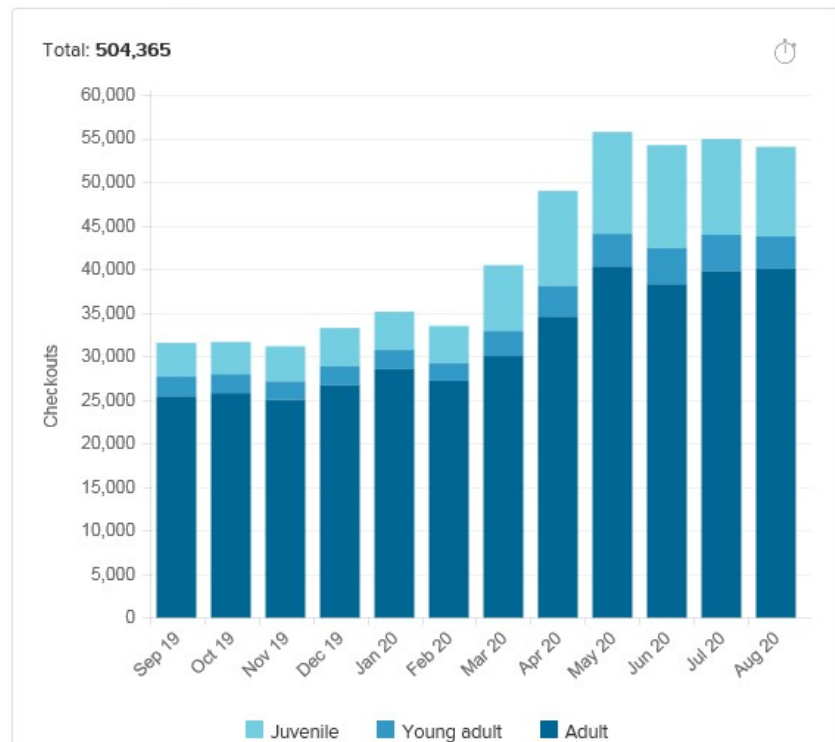
- **Budget**

Circulation remains high with over 54,000 checkouts in August. More content is metered access, which means more titles are expiring and need to be re-purchased, if they have holds. The demand for materials is not decreasing and our Overdrive budget is not sufficient to keep the holds at their current levels, purchase new bestsellers and buy expiring materials from HarperCollins and those titles with holds. Jessica purchases what the MARINet budget will allow and then creates a cart for the libraries to purchase any remaining materials.

- **Children**

Juvie materials continue to make up a larger percentage of check-outs than they did before the pandemic. In August 2019, juvie check-outs were 13% (4,449 circs). Last month they made up 19% (10,240 circs). Libraries should consider the changing check-outs when purchasing materials.

Checkouts by title audience



- **New Model - Concurrent Use**

A limited number of publishers (Recorded Books, HighBridge Company, W.F. Howes, Graphic Audio) will sell titles metered access, but allow all copies to be checked out at once. This may be a good way to hold virtual book clubs.

- **RBDigital/Overdrive Magazines**

Kevin, our Overdrive rep, says that we will move to Overdrive Mags in November.



Working Groups

- **TSWG (Sept 3, 2020)**
The group discussed their plans for their share of the MAIRNet Overdrive budget. They also coordinated plans for Marin Comics Fest.
- **DRWG (upcoming - Sept 15, 2020)**
The group will discuss Newsbank (Bay Area newspapers), Prenda (coding) and universal borrowing.

---dtm/jet 09/11/20