

MARINet Board Meeting Minutes

June 18, 2020

MCFL Tech Services

1600 Los Gatos Dr., Suite 180, San Rafael CA

9:00 a.m. to 11:30 a.m.

Online meeting

Please join the meeting from your computer, tablet or smartphone.

<https://us02web.zoom.us/j/87641803680?pwd=RGdWZEIrelh6RkVEEd2dKM2FJckJrUT09>

Meeting ID: 876 4180 3680 Password: 116247

One tap mobile +16699009128,,87641803680#,,1#,116247# US (San Jose)

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+1 312 626 6799 US (Chicago) +1 646 558 8656 US (New York)

Meeting ID: 876 4180 3680 Password: 116247

Board Members Present: Chambers, Brenner, Escobedo, Bankhead, Gorka, Mazzolini, Jones, Kenton, McMahon and Trenary

Meeting called to order at 9:10am

I. Public Comment Period

An opportunity for any citizen to address the MARINet Board on any MARINet matter.

Please limit statements to 3 minutes -

No members of the public present.

II. Introduction of guests

- no guests

III. Approval of minutes May 21, 2020

MSC Mazzolini/Escobedo as amended

IV. Old Business

A. New Chair/Vice Chair for FY 20-21

Slate Kenton as Chair and Bankhead as Vice Chair

MSC Mazzolini/Escobedo

B. Updates on Curbside service, Curbside check-ins

Curbside successful at all locations.

C. Library Budget updates - varying situations at different jurisdictions

V. New Business

D. Reopening the libraries (task force)

Walk-through libraries concept. Create task force. General ideas shared.

Working Group: Brenner, Bankhead, Kenton, Bony White

E. Electronic Resources: Ebsco, Kanopy, Lynda, Hoopla

Cancel EBSCO so savings of 45K. Redistribute to: Linked-In Learning (Lynda) is 41K, Hoopla 60K, Kanopy 80-105K (based on credits), or use on Overdrive. Seek recommendation from DRWG. Board recommends canceling EBSCO.

F. Racial Justice and Libraries

Libraries reported about initiatives at local jurisdictions.

State grant: Cultivating Racial Equity and Inclusion

Documenting the stories of underrepresented local citizens

events that celebrate people of color in the community

highlight poets of color

book clubs, booklists

Dominican declared Juneteenth as a school holiday

Series of conversations

G. Canal Wi Fi Project – MARINet’s involvement

Update given on deploying hotspots on power poles to increase access for local school children.

VI. Standing Items for the agenda

H. System Administrator’s report

Delivery Contract Topics for future agenda -

month to month at this time. RFP later in year is preferable

Firewall project is done.

Order six more express lane licenses per 2 for 1 sale

Non-verified cards – offer those people the opportunity to upgrade cards

VII. Non-Action Items

VIII. Announcements

Mill Valley award for illuminated poetry

Larkspur offering to go craft bags for summer reading.

Meeting adjourned at 11:38am

Minutes will be taken by San Anselmo

All MARINet meetings are conducted in accessible locations. If you require accommodations to participate in this meeting, these may be requested by calling: (415) 473-6775 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

MARINet Consortium

1600 Los Gamos Dr., Suite 190, San Rafael CA 94903 <https://marinet.lib.ca.us>

Brown Act:

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

(1) it must comply with all of the Act's requirements applicable to other meetings;

(2) all votes must be taken by roll call;

(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;

(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;

(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and

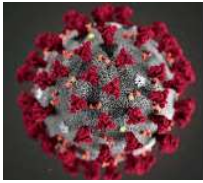
(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Belvedere Tiburon Library	1501 Tiburon Boulevard, Tiburon, CA 94920
College of Marin	835 College Ave., Kentfield, CA 94904
Dominican University Library	50 Acacia Ave., San Rafael, CA 94901
Larkspur Public Library	400 Magnolia Avenue, Larkspur, CA 94939
Marin County Free Library	3501 Civic Center Drive, #414, San Rafael, CA 94903
Mill Valley Public Library	375 Throckmorton Avenue, Mill Valley, CA 94941
San Anselmo Public Library	110 Tunstead Avenue, San Anselmo, CA 94960
San Rafael Public Library	1100 E Street, San Rafael, CA 94901
Sausalito Public Library	420 Litho Street, Sausalito, CA 94965

MARINet Systems Report for July 2020

- Daniel McMahon and Jessica Trenary



Corona Virus

- **Sheltering in Place**

Dan, Connie and Jessica are working part-time from the MARINet office and part-time from home. Giao continues to work from home while watching her son, Keegan. We are working on rearranging the office to stay socially distant, and have purchased laptops now for Giao and Connie to use at home when needed.

Dan, Jessica and Giao have school-aged children and it's unclear what the 2020 school year is going to look like.



Sierra

- **Notices**

Holds Pick-up notices and Courtesy notices have started going out normally again. We are still not sending overdue notices or bills out yet, and will phase that in gradually in the next few weeks.

- **Fines in PayPal**

As we prepared to distribute the fines money back to libraries, it became apparent that we weren't getting as much back from the County's bank account as was being reported in Sierra and Bibliocommons. It turns out that people have the option to pay fines in Bibliocommons with their PayPal accounts, and especially this year it's become a popular option. This means that we have fines being credited to our PayPal account, and need to recover them somehow to pay them out. The County does not want a PayPal account connected directly to the main BofA account we use for other fines, so we are looking for alternative methods to transfer the money, now around \$25,000, back into our budget for distribution.

- **Auto Renew**

All loan rules that allow renewals have been updated to allow autorenew. When the courtesy notice is sent (2 days before the due date) items are automatically renewed.

Hardware



- **Firewall**

The firewall project is finished, except for pulling the old firewalls out. We will be working with Dave to add monitoring software so we can troubleshoot bandwidth problems.



Delivery

- **Sprint**
Sprint is still trying to hire a new driver. Bill continues to fill in and is doing a great job with the ever changing schedule.
- **Unity – LinkPlus delivery**
Unity will resume the LinkPlus delivery this week, in order to clear out all the backlogged items everywhere. July 27th is the first day that LinkPlus is expected to fill holds again. Each library can decide when they are ready to rejoin and let Amy Homick of III know the date.



Overdrive

- **Circulation**
Even though the libraries have opened for curbside and CWG says curbside is very popular, Overdrive is not seeing much of a decrease in holds or circulation. June had over 54,000 circulations. We currently have 39,004 Overdrive holds. (In comparison, we have 42,250 holds on physical items, of which 3,894 are frozen.)
- **RBDigital/Overdrive Magazines**
OverDrive announced that it is acquiring the assets of RBmedia's library business, including the RBDigital platform. Over the coming months, all RBDigital customers will be migrated to the OverDrive platform which will be enhanced to deliver additional Recorded Books audiobooks. Moreover, OverDrive will be exploring the addition of popular RBDigital services like digital magazines from our partner ZINIO, to the OverDrive platform. After the customer and patron migration is complete, the RBDigital platform will be discontinued.

Jessica switched our RBDigital subscription over to a new version that gives patrons access to thousands of titles, as opposed to the 80 that we individually curated. So far it sounds like Overdrive will honor that subscription when we move from RBDigital to Overdrive and we will continue to have access to all the magazines at our current price.



Working Groups

- **CWG (July 10, 2020)**
The Circ Working Group discussed curbside holds pick-up, returns, and any plans to reopen.